



Archbishop Cranmer Church of England Primary Academy

School Lane, Aslockton, Nottinghamshire

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Head Teacher: Mrs Melanie Stevens

Assistant Heads: Miss Robinson & Mrs Hodgson

Business Manager: Mrs Tracy Strutt

'Striving for Life in all its Fullness'

18th November 2024

Dear parents and carers

Year 3 York Residential Wednesday 11th – Friday 13th December 2024

We are now ready and raring to go on our exciting York adventure. Here are a few notes for you.

- **Please complete the EV4 Form (the official emergency contact and medical needs form) and return it to school no later than Friday 29th November 2024.**
- If you have not yet paid the next instalment, please do so as soon as possible via Parent Pay.
- In addition to the planning meetings we have already had, we will be having a leaders meeting before we go to discuss any individual needs, as well as general reminders about organisation and health and safety. If you have a specific medical or other concern that you want to emphasise, then please note it on the EV4 form or speak with Mrs Strutt or myself.
- I will be leading the residential along with Miss Wilkinson and Mrs Verner.
- We have all been on this trip before.
- The staff team includes a qualified first aider.
- Any normal accidents (including wetting the bed) will be taken care of sensitively and with the least amount of fuss. If we feel something has occurred that you need to be aware of, or your child is ill in a way we can't sensibly deal with, we will ring you. If you did need to collect your child, York is only 90 minutes away.
- The emergency contact number for the hostel is 01904 653 147 and the address is York International Youth Hostel, Waterend, Clifton, York, YO30 6LP. We can also be contacted via the school phone number – 01949 850 627
- For those parents / carers who have stated that their child has specific medicines, a box will be provided for these. Medicines must be clearly labelled with your child's name and packaged in a small, clear plastic bag. Please ensure you sign the medicines form when dropping your medicine off.
- All children will always wear school ID wristbands.
- We will be meeting in school at 8:15am before travelling to Newark Northgate Station.
- Unfortunately, we are no longer able to provide or organise lifts for individual pupils. Therefore, we ask that parents and carers arrange transport to and from the station. **Kindly complete and return the slip below to the office, as soon as possible.**
- The train leaves at 9:46am and will take us, in our reserved seats, directly to York.
- We anticipate arriving back in Newark around about 16:46pm on Friday.
- We are all in the same area of the hostel for sleeping.
- Please ensure your child has a packed lunch including a non-fizzy drink for the first day - in a disposable bag.
- Children can bring pocket money if they wish. The children will need to ensure they have a purse or wallet in their rucksack and they will be responsible for it. We suggest that £10.00 is more than enough for this trip.



- Please pack sensibly in a holdall, rucksack or small suitcase. A suggested kit list is as follows: -
 - Warm Coat
 - Hat
 - Gloves
 - Sensible walking shoes i.e. trainers (for town walking, not off road)
 - Layers are good i.e. t shirt, jumper, leggings or tracksuit bottoms (jeans are not a good idea as they will remain wet if it were to rain)
 - Pyjamas
 - Pants
 - Socks
 - Toothbrush and toothpaste
 - Hairbrush
 - Bobble for long hair
 - Packed lunch as detailed above
 - £10 cash in a named wallet or purse
- Children will carry their own rucksack throughout the day. Please can you ensure that all bags are labelled or are otherwise identifiable if lost. Please do try to keep the size of bags to a minimum and avoid any rucksacks with string type straps.
- Please ensure your child has a packed lunch including a non-fizzy drink for the first day.
- Cameras may be taken, but please remember to pack extra batteries or a charger. They are brought at the child's own risk.
- Our programme is so packed that children do not need to bring electronic devices or even books etc.
- Mobile phones are not allowed and children are not permitted to make phone calls from the hostel.
- Bedroom allocation is organised when we get there. Everyone gets to go with at least one person of their choice.
- Our staff will be photographing the children during the activities, some of which may be used back at school for classroom display or on our school website. **If you have any objections to your child being photographed, please do let us know.**
- Whilst away, we will be in daily contact with school and if there is a signal, we will be posting on Twitter, therefore you will be kept up to date with what a fantastic time we are all having!

Please remember to complete and return both the following slip and EV4 form.

If there is anything you need clarification on before departure, please come and see one of us or contact the school office.

Kind regards,

Mrs Hanna Lock



Year 3 York Residential 2024

Child's name Year

My child will be travelling to Newark Northgate Train Station with

My child will be collected from Newark Northgate Train Station by

Signed

Parent / Carers name

